



**Parent – Student Handbook  
2023 - 2024**

**At Milton L. Olive Middle School**

**We reaffirm our core values of Respect,  
Responsibility and Readiness through  
cultivating kindness and behaving with care.**

Dr. Shannon Burton, Principal  
Mrs. Kimberly Clinton, Assistant Principal  
Mr. Stanley Pelech, Assistant Principal  
Ms. Jully Williams, Assistant Principal



# Milton L. Olive Middle School

## Mission

*Thriving to cultivate a generation of community minded, career and college bound graduates through a student-centered approach.*

## Vision

*The Milton L. Olive Middle School is dedicated to achieving academic excellence for all scholars-by empowering all scholars to maximize their potential. Our core values of Respect, Responsibility, and Readiness lay the foundation for a collaborative, safe and supportive learning environment. Through home and school connections, and partnerships with Community-based organizations as well as academic programs with a foundation of student choice and interest, our scholars engage in a multitude of educational experiences that set clear expectations for college and career readiness. Data guides and instructional decision-making support a rigorous curriculum that will empower our scholars in their journey to lead purposeful lives, thus producing successful contributors to society.*

## District's Mission Statement



**Inspire the Passion for learning and educating all students to achieve their full potential.**

This Agenda belongs to

Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Bus No. \_\_\_\_\_

Homeroom Section: \_\_\_\_\_

MILTON L. OLIVE MIDDLE SCHOOL  
2023-2024  
BELL SCHEDULE

ACTIVITY	FROM	TO
PERIOD 1	7:30 AM	8:22 AM
PERIOD 2	8:25 AM	9:08 AM
PERIOD 3	9:11 AM	9:54 AM
PERIOD 4*	9:57 AM	10:40 AM
PERIOD 5*	10:43 AM	11:26 AM
PERIOD 6*	11:29 AM	12:12 PM
PERIOD 7*	12:15 PM	12:58 PM
PERIOD 8	1:01 PM	1:44 PM
PERIOD 9	1:47 PM	2:30 PM

\*Lunch Period

Students **are not** allowed to purchase takeout food during school hours, which includes a parent/guardian ordering or delivering of food.

As a student at Milton L. Olive Middle School, you have the right to:

- An appropriate education in an orderly and safe environment.
- Be respected and have your property respected.
- Be consulted in the planning and implementation of your education.
- Fair treatment and due process under the regulations of the school district and the education laws of the State of New York.

- Participate in student clubs and extracurricular activities, if eligible.

As a student at Milton L. Olive Middle School, you have the responsibility to:

- Contribute to maintaining a safe and orderly school environment that is conducive to learning and to show respect to others and to others' property.
- Be familiar with and abide by all district policies, rules and regulations dealing with student conduct.
- Attend school every day unless you are legally excused and be in class, on time, prepared to learn.
- Work to the best of your ability in all academic and extracurricular pursuits and strive toward the highest level of achievement possible.
- React to directions given by administrators, teachers and other school personnel in a respectful, positive manner.
- Ask questions when you do not understand and seek help in solving problems that might lead to a violation of the code of conduct.
- Dress appropriately for school and school functions. (See Dress Code)
- Conduct yourself as representatives of the district when participating in or attending school sponsored events.

### **COMMUNICATION**

Clear and efficient home-school communication is essential for student success. Should questions or concerns arise during the school year, consult the communication chains outlined below for the most efficient and effective response.

#### **On Matters Involving Academics**

1. Classroom Teacher
2. Guidance Counselor
3. Grade Level Assistant Principal
4. Principal

#### **On Matters Involving Discipline**

1. Classroom Teacher
2. Grade Level Assistant Principal
3. Principal

#### **On Matters Involving Athletics**

1. Coach/Assistant Coach
2. Athletic Director
3. Grade Level Assistant Principal

#### **On Matters Involving Transportation**

1. Transportation Department 631-472-8766
2. Grade Level Assistant Principal

## **PHYSICAL EDUCATION DRESS RECOMMENDATIONS**

The following dress recommendations were developed with student health and safety as the paramount consideration. Freedom of movement and activity success were additional factors.

1. Sneakers (or appropriate athletic footwear).
2. All students are expected to wear appropriate gym clothing ie: Sweatpants, shorts
3. No jewelry to be worn in class. Teachers are not responsible for lost or stolen property.

In the event of cold weather, where classes are being held outside, it is strongly recommended that some type of winter clothing be worn. Students that are not properly dressed for class will be deemed unprepared. If a student has a medical excuse, please send in documentation to the Nurse's office. Students who have medical restrictions to participate in physical education classes will complete written assignments.

## **STUDENT INFORMATION AND PROCEDURES**

### **Attendance:**

- Since success in school is dependent upon good attendance, students are expected to be in school every day that school is in operation. An absence from school may cause a student to fall behind in his/her work, causing a student's grades to suffer. When a student is absent from school, it becomes his/her responsibility to make-up the missed schoolwork.
- Truancy – A student who does not attend school for other than lawful reasons, is considered truant. Truancy and Excessive lateness's are disruptive to both teacher and students. Repeat offenders may face disciplinary action.
- The "Student Day" begins at 7:30 AM and ends at 2:30 PM. Upon arrival, students will grab breakfast at 7:30 AM. Students will report to 1<sup>st</sup> period where they will have a 9-minute interval to eat breakfast. Any student who arrives after 7:30 AM is considered late and is to sign-in at the security desk and obtain a late arrival pass.

**Leaving the School Grounds** – Once a student arrives at school, he/she is not permitted to leave the school grounds before dismissal unless authorized to do so by administration and/or the parent/guardian of record. Telephone or verbal requests made by a parent/guardian will not be honored. A student who leaves school without permission will be considered truant and a consequence will be rendered.

### **Daily Attendance Procedure:**

On each day a student is absent, the parent/guardian is requested to call the school by 7:45 AM on the day of the absence at (631) 870-0535. In addition, any student absent from school is required to bring a written excuse to the attendance office upon return to school stating the date(s), reason for absence and signed by the parent/guardian. An

excused or unexcused absence is counted in a student's attendance record. A program of instructional service for students who are unable to attend school for medical or behavioral (out-of-school suspension) reasons is available. After students are dropped off to school in the mornings, they are not allowed to leave the school grounds **FOR ANY REASON** other than being picked up by a parent or guardian.

**Early Dismissal:**

Students wishing to leave school prior to the regular dismissal time must check out through the Main Office. No child will be allowed to leave school grounds other than with the parent/guardian on record. In addition, any parent/guardian picking up a student must present a photo I.D before they are allowed to sign the student out.

**Dismissal at The End of The Day:**

On a daily basis, access to the Main Office is restricted to emergencies only from 2:00 PM - 2:30 PM. During this time, announcements are made and grade level classrooms/hallways are to exit the building in an orderly fashion. **Dismissal begins no earlier than 2:30 PM.** Students are not allowed to leave the building until 2:30 PM. **(Early dismissals should take place prior to 2:00 PM).** When the school day is completed, students are to leave the school grounds immediately. However, those students participating in a sport or extra-curricular activity are prohibited from leaving school grounds after dismissal without the consent of an administrator. Finally, students are not to loiter in front of the building. Students who miss their bus **must** report to the Main Office to contact a Parent/Guardian for pick-up.

**Student I.D. Cards:**

All students must carry their ID card at all times. ID cards must be produced at breakfast and lunch and upon request.

**Locks:**

Students will be supplied with a lock and assigned a locker in their Homeroom class to be used to secure school and personal items. Students are prohibited from sharing their lockers and lock combination with any other student. The cost for replacing a lost ID card or lock is \$5 which will be the responsibility of the parent/guardian.

**Trespassing:**

Milton L. Olive Middle School maintains a closed campus for the safety and security of all students and staff. Suspended students are not allowed on school grounds for any reason during the period of suspension. Students who violate this rule will be considered trespassing. Persons coming on campus that the administration deems to have no legitimate business may be subject to trespassing charges and will be reported to the appropriate law enforcement agencies.

### **Visitors:**

Parents, Wyandanch patrons, and visiting educators are welcome to visit Milton L. Olive Middle School. However, an appointment is required.

These visitors must sign in, receive a temperature check and show Photo ID before reporting to the Main Office. Once processed, they will be escorted to their destination.

At no time are students allowed to bring visitors to school unannounced.

### **Student Dress Code:**

Students are expected to dress appropriately for school and pay attention to personal cleanliness and hygiene. Students and their parents are responsible for acceptable attire.

The school administrators and teachers will continue to encourage all students to dress appropriately for school. In addition, enforce school rules and district policies.

### **Students are prohibited from wearing the following:**

1. Headgear such as, but not limited to: hoods (coat, jacket, sweatshirts, etc.), hats, stocking caps, head scarves, bandanas, du-rags, ski masks, curlers, bonnets or other hair grooming aids, ski/safety goggles (safety goggles are to be worn in technology and/or science class only as directed by a teacher), sunglasses (unless a medical permit is on file) or any other items which may obscure identification except for medical or religious purposes.
2. Sleepwear, pajamas, loungewear, lingerie, slippers, flip flops, slides, crocs and any footwear that are unsafe, **cannot be worn**.
3. Clothing that is revealing such as miniskirts/shorts, (shorts/skirts - must be no shorter than two inches above the knees; shorts/skirts - must be no shorter than mid-thigh level) tank tops, spaghetti straps, (basketball jerseys are not allowed without a tee shirt underneath), halter tops, baggy pants that are below the waist (revealing undergarments or clothing that indecently exposes parts of the body including stretch pants, belly blouse and leggings). Ripped jeans can only be worn with leggings or shorts underneath. This is in addition to see-through garments.
4. Clothing that is excessively soiled or ragged.
5. Clothing displaying vulgar writing, symbols of sexual reference, reflecting drugs, alcohol, tobacco, violence, gang paraphernalia or harassment of any groups.
6. Jewelry such as neck chains, large rings, belt chains, and buckles or other items that may become a health or safety hazard.

Students who violate the school dress code will be detained in a time-out area where they will be required to immediately modify their appearance by covering-up or removing the offending item(s), before resuming their schedule. Any student who refuses to comply will be subject to disciplinary measures. Parents will be notified immediately to either bring a change of clothing or pickup their child from school. Above all, any student who repeatedly fails to comply with the dress code will be subject to further disciplinary measures.



### **Rules For Student Conduct On Buses:**

1. **Students who are assigned to a bus MUST take the bus home unless picked up by a parent.**
2. Be orderly, quiet and considerate of people and property in the vicinity of the bus stop.
3. Bus drivers have the authority to assign seats, give directions and implement rules for the safety and orderly conduct of students.
4. Acceptable public behavior will be expected of all bus riders.
5. Electronic devices are prohibited on the bus. The school is NOT RESPONSIBLE and **WILL NOT INVESTIGATE OR SEARCH for lost or stolen Electronic Devices.**
6. Bus drivers are instructed to report any violations of the above to the administration.
7. Any student that wants to ride another bus must receive administrative authorization in advance by submitting a parent's note to the grade level Assistant Principal's office for approval DURING HOMEROOM. The note must contain the following information: Students' first and last name. First and last name of the student they are riding home with. The number of the bus the student wishes to ride and address of the stop. Date with Parent/guardian Signature.

Bus transportation is a privilege, however, students who violate the regulations will have their bus privilege suspended or revoked.

### **General Building Code of Conduct:**

1. Students are **NOT** allowed to bring **electronic devices** to school (Cell phones, ear pods, portable speakers, iPods, Tablets, cameras, video games, MP3/CD/DVD Players and/or other devices). These items can be confiscated by any school personnel and turned in to an administrator. **The Milton L. Olive Middle School is not responsible for and will not investigate and/or search for any lost or stolen electronic devices that have been brought to school in direct violation of our district policy.**
2. Students are not allowed to bring or sell or have in their possession fidget spinners, pop-it's, slime or the ingredients to make slime, toys, or other distracting devices.
3. Students must not make displays of inappropriate affection in school.
4. Students will respect the property of their teachers, classmates and other building staff.
5. Students are not to threaten, intimidate, or cause bodily harm to any school employee or student(s). Any verbal or physical threats to any student or school employee can result in a minimum of 5 days Out of School Suspension (OSS) upon return.
6. Cheating is not allowed. In cases involving cheating, test scores may be invalidated or the student may receive a zero.
7. Students are not permitted to destroy or mutilate desks, textbooks, walls, hallway displays, bulletin boards, classroom equipment, lockers, bathroom fixtures, computer and electronic equipment, etc. Students who violate this rule will incur monetary repair/replacement costs.
8. Students are to place garbage/ trash in proper receptacles provided throughout the building.
9. Students are not permitted in faculty rooms or unauthorized areas in or out of the building. Students who violate this rule will face disciplinary action. In addition, a parent/guardian will be notified to pick up their child.
10. Students may not purchase takeout food during school hours, which includes a parent/guardian ordering or delivering of food.
11. Students must eat all food in cafeteria, with the exception of classroom events/celebrations. Parents must contact a building administrator regarding scheduling a class celebration a minimum of a week prior to the event.

12. Students are not permitted to gamble, smoke (E-cigarettes, Vaping-pens), set off fireworks (smoke bombs, stink bombs, snappers) or be in possession of matches, that could be used as a weapon as determined by Administration, lighters, laser lights or other individual components of weaponry.
13. Students are not permitted to collect funds of any kind through sale or solicitation without the written approval of the Principal. Violators will have items and funds confiscated and will face disciplinary action.

**Classroom Guidelines:**

1. Students will be in attendance and on time for class every day.
2. Students will be prepared with pen/pencil, notebook, textbook, or other required material.
3. Students will remain in their seats until the teacher dismisses them.
4. Students will be responsible for obtaining and completing class work and homework assignments missed during their absence.
5. Students will be respectful to other students and teachers.
6. Students must have a pass (agenda book pass with proper documentation or official school pass) whenever they leave the classroom during class time.
7. Students will follow the directions of their teacher(s).

**Hallway Guidelines:**

1. Students will walk quietly.
2. There should be no running in the building at any time.
3. Students will walk on the right side of the hall or stairs, keep their hands to themselves and maintain a social distance.
4. Students must be in their classroom by the sound of the bell.

**Cafeteria Procedure:**

All students have the right to enjoy a leisurely and problem-free lunch period. Students are expected to behave appropriately and to keep the cafeteria clean. No throwing of food items. All students must show school photo ID before Lunch is served. Food and drinks are to be kept in designated areas and trash is to be put in the receptacles provided. There should be minimal noise and the students are required to follow the directions of teachers, monitors, cafeteria and custodial staff. Students are not to leave the cafeteria without obtaining a pass from an administrator, teacher or monitor (NOTE: Cafeteria protocol may change at the discretion of Administration).

**Playground Guidelines:**

1. Students must play only in designated areas and follow the direction of the staff in charge.
2. Students must share and return recess equipment and supplies to the staff in charge.
3. Students must follow the directions of the playground teacher.
4. Students should remain outside until they are given permission to enter the building.
5. Students should remain on school property during recess.
6. Students are not permitted to go in and out of the building during recess.
7. Students that need to use the restroom must be accompanied by an adult.
8. Students must not use profanity or engage in horseplay.

9. Students must not play in the parking-lot areas or walk between parked or moving vehicles.
10. When the whistle sounds, all students should stop playing at once and prepare to return to the building.

#### **Computer Network And Internet:**

Students are responsible for good behavior on school computer networks. The network is provided as a privilege for students to conduct research, and to complete project-based classroom assignments. All students are expected to comply with district-wide computer policy. Students who violate the regulations will have their computer privilege suspended or revoked indefinitely.

#### **Assemblies:**

When assemblies are called by administration, students are to follow all directions given and are to proceed to the designated area with their teacher in an orderly manner.

#### **Personal Property:**

Each student must be responsible for caring for his/her own property. Students are encouraged to bring only those items that are essential for learning. The school is not responsible for items brought to school that serve no educational purpose.

#### **Passes:**

**A student should never be out of class without a pass from the teacher.** The issue of passes will be at the teacher's discretion and on a limited basis. Passes are not to be shared between students. "one pass for one student" is the guiding rule. **There will be no passes issued during the first and last 10 minutes of each period unless there is an emergency.**

#### **Bicycles, Scooters, Hover boards, Skateboards, etc.:**

1. Students may park their bicycle, scooter, etc. until dismissal and must bring a lock to secure it. Unsecured bicycles or other property are the responsibility of the owner.
2. Students are not allowed to ride bicycles, skateboards, hover boards or roller-skates in the building, on sidewalks or around the building.
3. Students are not permitted to ride the above-mentioned items (in #2) during school hours or at recess.
4. Under no circumstances will the school district be responsible for the damage or theft of bicycles, skateboards, roller-skates or contraband. However, thefts or damage should be reported to the Main Office.

#### **Emergency Drills and Guidelines:**

Emergency evacuation and bus/weapons drills are conducted during the year. Teachers and students are expected to follow the procedures as directed by Wyandanch Safety Personnel and Administration.

1. Students who pull a fire alarm device are breaking the law and will be subject to disciplinary measures that may include long term suspension.
2. Students remain quiet and follow the directions given by their teacher for exiting the building.
3. Students should assemble quietly in the designated "Staging Areas" outside the building.

4. Students should return to the building in a quiet and orderly manner at the end of the fire drill.

**Disciplinary Policy:**

We believe that making students aware of the penalties they will face if school rules are broken is essential to encourage them to be good citizens.

A school Disciplinary Policy has two purposes:

1. To create a positive and secure environment where learning takes place and positive relationships grow.
2. To establish and protect the rights of all individuals through due process procedures.

**Physical and Verbal Altercations:**

Physical and verbal altercations will not be tolerated. Parents will be notified immediately to pick up their child from school while an investigation is being conducted. Any students involved in these types of activities/behaviors may be suspended and can be placed on Social Suspension upon return to school.

**Detention (Before/After School/Lunch):**

Teachers and Administrators may assign students to detention either with them or in a general detention room as a consequence for unacceptable classroom behaviors, cutting class or other school infractions.

**In-School Suspension/SAVE Room/SESC:**

**(When Available)**

Students may be assigned In-school suspension (ISS), the SAVE Room or the SESC (Social Emotional Service Center) by an administrator for reasons that include but are not limited to disorderly conduct and insubordination or endangering the welfare of others. All students will be given their “due process rights”.

The SAVE Room/Social Emotional Service Center (SESC) is a period-by-period behavioral intervention pathway, focused on de-escalating unacceptable behaviors that run counter to our core values of respect, responsibility and readiness.

**Out-Of-School Suspension (OSS):**

This measure will be used for students who are unsafe, insubordinate or disrupt the teaching and learning process. Suspended students are not allowed on Wyandanch School District property. The purpose of this measure is to provide the student with a duration of time to correct serious behavior problems. The administrator will make an effort to bring guidance, teaching staff and parents/guardians together to prevent any need for further disciplinary action. Students who are placed on long-term suspension may be provided an education in an alternative setting as determined by school authorities in accordance with State Education Department regulations and Board of Education policies.

### **Social Suspension:**

Administration may choose to use an alternative form of discipline that is less punitive in the form of Social Suspension, wherein students are restricted from participating in the school's social activities. This includes sporting events, assemblies, dances, parties, celebrations, home-coming events, class/school trips and any other events that administration deems a privilege. Any student engaging in physical and/or verbal altercations (after returning from OSS), horseplay, insubordination, and/or found in unauthorized areas of the building can be put on Social Suspension for an appropriate amount of time deemed by building administration.

### **Telephones**

On a limited basis, students may ask for and be granted permission to use designated telephones within the school. Such telephone use will be restricted to contact with parent/guardian(s) or other significant individuals and for school-related purposes only. Telephone calls are limited by service availability. **AGAIN, CELL PHONES ARE NOT PERMITTED IN SCHOOL.**

### **Nurse's Office (Medical Office)**

Students must have a pass to see the nurse unless an emergency exists.

1. The Nurse's office is located on the first floor of the building.
2. All students must have on file, in the Nurse's Office, an updated emergency telephone number and current address.
3. Students may not carry or take medication in school without authorization from the Nurse's Office. (See nurse for procedure.)
4. Internal medicine, such as aspirin, cannot be distributed through the Nurse's Office. Only first aid treatment is given to students for an injury or illness occurring in school or on the way to school. State law forbids the treatment or diagnosis of any other injury or illness.
5. If it should be necessary for a student to be sent home, permission must be obtained from a parent or guardian.
6. Any student excused from physical education class for medical reasons must have a doctor's note indicating the specific date when the student can participate in physical education.

### **Student Support Services Department:**

At MLO, we have two (2) counselors, one (1) School Psychologist, two (2) social workers, and (1) RTI Specialist. They offer many valuable resources within both the school and the community. Our counselors provide information and personal counseling regarding academic requirements and goals, social and developmental needs and instruction in career exploration appropriate for each grade level. Our School Psychologist is a specialist in child development, learning, motivational and social-emotional functioning. This knowledge will be applied when counseling, consulting with children, parents, and school personnel. The primary function of our social workers is to intervene in situations where behavioral and social barriers interfere with a student's ability to attain his/her educational potential. Among many of the services they provide, our social workers oversee our peer mediation program. They also work with students, teachers, parents, school administrators, and the community to address issues of student behavior, student attendance, family issues, school issues and access to community support services. Our RTI Specialist is responsible for the push-in or pull-out support in intervention instruction and/or the adaptation of instructional programs. The RTI Specialist provides

instructional strategies and interventions to Tier 1, Tier 2, and Tier 3 students. In addition, Support services are available to all students and their parents. Counseling service is available on an individual and group basis both upon request and according to need.

### **GRADING SYSTEM**

Classroom teachers will evaluate and assign grades according to the established system. All students are expected to complete the assigned class work and homework as directed. Students are also expected to participate in meaningful class discussions and activities in order to receive course credits.

Letter grade	Numerical equivalent	Grade Point Equivalent
A	95-100	4.00
A -	90-94	3.75
B+	85-89	3.50
B	80-84	3.00
C+	75-79	2.50
C	70-74	2.00
D+	68-69	1.50
D	65-67	1.00
F	Below 65	-0-

### **Homework**

Homework provides an excellent opportunity for developing good study habits and reinforces learned skills. Parents and teachers share the responsibility for student learning. Parents can assist their child(ren) with homework by:

- ❖ **Providing a study area free of distractions and with good lighting.**
- ❖ **Asking questions about the content of the student homework.**
- ❖ **Giving requested assistance, but letting the student do his or her own work.**
- ❖ **Avoiding undue pressure.**
- ❖ **Helping to create a “homework climate” that is sustainable and habit forming.**

All homework assignments will be graded and counted toward each student’s quarterly grade. Homework is to be assigned each weekday in all classes.

An important part of the teacher’s responsibility involves checking and evaluating homework assignments. Homework grades are included in the quarterly grades given each marking period.

### **Make- Up Work**

Students are required to make up all work missed due to absences. Students have one school day to make up work for each day they are absent.

It is the students’ responsibility to request all make up assignments from subject teachers following an absence from class. The student must request assignments early enough to allow adequate time for completion prior to the end of the marking period.

### **Textbooks**

Textbooks, and in all cases chrome books are provided for student use. It is the responsibility of the student to take proper care of these items, including covering all textbooks. Please do not tape the cover to the book. A lost or damaged book will result in a fine.

### **Field Trips: (Under Normal Conditions)**

Field trips are planned as part of the instructional program. All school rules apply during these events. A parent permission slip must be signed by a parent/guardian and be on file for each scheduled trip. Permission to participate on field trips will be denied to students if they violate school rules. Please be advised, that the cost or fees associated with some school trips may not be reimbursed if a student is in violation of the student code of conduct or if the trip payment is non-refundable. Students not participating in field trips are required to attend school.

### **Athletic Eligibility:**

Students are expected to work hard and maintain high academic standing, good attendance and outstanding character if they wish to participate in any extracurricular activities. All students participating must have a current physical examination report on file and submit a completed parent consent form for each activity. Students will be denied participation in extracurricular sports activities if any of the following conditions apply:

1. Student currently is on suspension (ISS/OSS or SS).
2. Does not meet the minimum academic standard for participation or fails to complete both classroom and homework assignments.
3. Has not attended classes for more than half of the school day.
4. Does not meet district attendance requirements.

### **Award Programs:**

**The Honor Roll and Principal's Award List** is chosen each 10 weeks. To be eligible for **High Honor Roll**, student must have an A average. To be eligible for honors a student must have a B average.

**Citizenship** – This award is given to students who demonstrate citizenship in helping their peers and members of their community.

**Perfect Attendance** – Students will be rewarded for perfect attendance. Students, who are absent or late for school during the school year, will not be considered for this award.

**Subject Awards** – Subject awards will be given to individual students who excel in a single academic subject. Academic subject is defined Math, English, Social Studies, Science, or Foreign Language and other.

**Most Improved** – This award is given to students who have shown the most improvement in their academics and/or behavior.

**Character Award (DASA)** - To uplift the dignity of all students so that creative thinking and life-long learning can be realized, we've established a "Character Education Award" named after Nobel Peace prize recipient, Nelson Mandela to honor and recognize students with principled mindsets.

### **Progress Reports:**

All parents will be notified regularly regarding their child's achievement. The grade reporting periods are divided into 4 ten week grading cycles, with progress reports issued the fifth week of each grading period.

### **Report Cards:**

**Report cards are posted on the Parent Portal and are no longer being mailed home.** If parents or students have questions regarding a report card grade or comment they may make an appointment to discuss their concerns. Please arrange this meeting by calling the Guidance Office at 631-870-0540. Progress Reports and Report Cards will be available via Infinite Campus through the parent portal. Access codes are available through the Technology Department at 631-870-0440. Please sign up for the Parent Square to be able to stay informed with up to date school announcements.

### **Promotion/Retention:**

Grades 6 and 7

- Students who pass all subjects and score above "level 2" on local assessments in both English language arts and mathematics will be promoted. A score above the midpoint of "Level 2" on the last state assessment test administered in English language arts and mathematics can be substituted for the local assessment.
- Students failing one major subject (English, Math, Science or Social Studies) and scoring above the midpoint for "level 2" on local assessments in both English language arts and mathematics will be promoted.
- Students failing two or more major subjects (English, Math, Science or Social Studies) will not be promoted. The student may attend an approved summer school/program and re-take failed classes. If the student receives a passing grade in the subject in summer school, that grade will be accepted by the district.

Grade 8

- In order for a student to be promoted from grade 8, the student must receive a passing grade in at least each of 2 core units (English, Math, Science, Social Studies) between grades 6-8, with 3 of the passing grades occurring in Grade 8.
- Student must score above "level 2" on the local standardized assessment in both English language arts and mathematics, or above the midpoint for "level 2" on the last state assessment in English language arts or mathematics.
- Students will not be promoted from grade 8 until they successfully complete all mandated units of study required by SED.



## **10 STUDY SKILLS FOR SUCCESS**

### **10. Select a consistent place to study**

Some people need total quiet while others can study well with music in the background. The key is to find a comfortable place and study there regularly, such as the kitchen table, a desk, a favorite chair, bed, etc.

### **9. Don't wait until the last minute**

Study a little every night instead of cramming late the night before an exam. An example would be to read your class notes. A good night's sleep helps. Bleary eyes and a tired body do not.

### **8. Use your Student Handbook/Planner**

MLO students have an agenda book, and can go an entire school year without writing anything in it. Write daily homework assignments, projects, etc. in your handbook.

### **7. Dedicate a space for every class in your locker**

For every class, dedicate a binder, folder or notebook. Keep papers separated by class.

### **6. Stay organized throughout the year**

Most students have many binders and folders, but they do not use them. Many stuff every single paper from school into one binder or their locker. Half of their papers become misplaced or lost. Do not use the "shove" method when papers are returned, i.e. shove everything in one binder. Place them in the correct folder. If someone helps you organize your papers, take the time to continue putting everything in its place. Keep your locker organized as well.

### **5. Make study cards**

On the front of a note card write the word or idea. On the back, write the definition or important information. Have a friend or parent ask you about the word and/or provide a definition.

### **4. Make your own study guide**

One great way to study is to make a list of the important information from a chapter and write it in your own words. Copy down any words that are written in bold or in italics. Look at chapter headings, section headings and review sections at the end of a chapter for other important information to add to your study guide. Merge this information with class notes.

### **3. Talk about assignments with friends**

Discussing assignments with friends is another great way to study. If you find your mind wandering, take a short break and then continue.

### **2. If you are struggling, ask for help**

Start by talking to the teacher and school counselor.

### **1. Make academics a focus in your life**

Studying takes time and effort. Get organized, ask for help and put forth effort aimed at improving your study habits now.

The lessons taught in middle school are building blocks for high school and college. Starting good study habits now will help you later in life. It does take more effort to study and to become organized; however, academic success will make you feel good about yourself and your parents smile.

**WYANDANCH UNION FREE SCHOOL DISTRICT**  
**Milton L. Olive Middle School**




140 Garden City Avenue  
Wyandanch, New York, 11798

(631) 870-0543

[MLO\\_PTA@wufsd.net](mailto:MLO_PTA@wufsd.net)

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**MLO PTA**

Monique Demory, President 

Nancy Vielle, 1<sup>st</sup> Vice President

Yessica Santos, 2<sup>nd</sup> Vice President

Vonetta Fowler, Corresponding Secretary

Recording Secretary

Bridget Hepburn, Treasurer

**MLO PTA** is made up of parents, teachers, grandparents, guardians, school staff and others in the community that want to improve the educational lives of our children. The **MLO PTA** provides many activities, fundraisers and services throughout the year. It is our hope that every family can participate, so we can better serve our children and their needs.

**The Purpose/Goals of the PTA:**

- To promote the welfare of our children and youth at home, school and in the community.
- To raise the standards of home life.
- To secure adequate laws for the care and protection of our children and youth.
- To bring into closer relation the home and the school so that parents and teachers may cooperate intelligently in the education of our children and youth.

## **Dignity For All Students Act and Regulatory Amendments**

Race	Ethnic group	Sex
Color	Religion	Sexual orientation
Weight	Religious practice	Gender (including gender identity and expression)
National origin	Disability	

The Board of Regents has approved an amendment to §100.2(l) related to existing Codes of Conduct in public schools. The Regents also approved the addition of a new §119.6 relating to Codes of Conduct in charter schools. These actions take effect on July 1, 2012.

Provisions prohibiting discrimination and harassment **against any student by employees or students** on school property or at a school function, that creates a hostile environment by conduct, with or without physical contact and/or by verbal threats, intimidation or abuse, of such a severe nature that: (1) has or would have the effect of unreasonable and substantially interfering with a student's educational performance, opportunities or benefits, or mental, emotional and/or physical well-being; or (2) reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety.

Such conduct shall include, **but is not limited to**, threats, intimidation or abuse based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practices, disability, sexual orientation, gender or sex.

### **Harassment**

Harassment has been defined in various ways in federal and state law and regulation. The Board recognizes that these definitions are important standards, but the Board's goal is to prevent misbehavior from escalating in order to promote a positive school environment and to limit liability. The Dignity for All Students Act (§§10-18 of Education Law) defines harassment as the creation of a hostile environment by conduct or by verbal threats, intimidation or abuse that has or would have the effect of unreasonably and substantially interfering with a student's education performance, opportunities or benefits, or mental, emotional or physical well-being; or conduct, verbal threats, intimidation or abuse that reasonably causes or would reasonably be expected to cause a student to fear for his or her physical safety. The harassing behavior may be based on any characteristic, including but not limited to a person's actual or perceived:

In some instances, bullying or harassment may constitute a violation of an individual's civil rights. The district is mindful of its responsibilities under the law and in accordance with district policy regarding civil rights protections.

### **Bullying**

In order to facilitate implementation, the Dignity Act uses the term bullying (which is usually subsumed under the term "harassment"), which is understood to be a hostile activity which harms or induces fear through the threat of further aggression and/or creates terror. Bullying may be premeditated or a sudden activity. It may be subtle or easy to identify, done by one person or a group. Bullying often includes the following characteristics:

1. **Power imbalance** – occurs when a bully uses his/her physical or social power over a target.
2. **Intent to harm** – the bully seeks to inflict physical or emotional harm and/or takes pleasure in this activity.
3. **Threat of further aggression** – the bully and the target believe the bullying will continue.
4. **Terror** – when any bullying increases, it becomes a "systematic violence or harassment used to intimidate and maintain dominance." (Barbara Coloroso, *The Bully, The Bullied & The Bystander*, 2003)

There are at least three kinds of bullying: verbal, physical and social/relational.

- Verbal bullying includes name calling, insulting remarks, verbal teasing, frightening phone calls, violent threats, extortion, taunting, gossip, spreading rumors, racist slurs, threatening electronic communications ("cyber bullying"), anonymous notes, etc.

- Physical bullying includes, poking, slapping hitting, tripping or causing a fall, choking, kicking, punching, biting, pinching, scratching, spitting, twisting arms or legs, damaging clothes and personal property, or threatening gestures.

### **Intervention**

Intervention by adults and bystanders is an important step in preventing escalation and resolving issues at the earliest stages. Intervention will emphasize education and skill building.

Successful intervention may involve remediation. Remedial responses to bullying and harassment include measures designed to correct the problem behavior, prevent another occurrence of the behavior and protect the target. Remediation may be targeted to the individual(s) involved in the bullying behavior or environmental approaches which are targeted to the school or district as a whole.

### **Reporting and Investigation**

Although it can be difficult to step forward, the district can't effectively address bullying if incidents are not reported. Students who have been bullied, parents whose children have been bullied or other students or staff who observe bullying behavior are encouraged and expected to make verbal and/or written complaint to any school personnel in accordance with the training and guidelines provided.

### **Confidentiality**

It is district policy to respect the privacy of all parties and witnesses to bullying. To the extent possible, the district will not release the details of a complaint or the identity of the complainant or the individual(s) against whom the complaint is filed to any third parties who do not need to know such information. However, because an individual's desire for confidentiality must be balanced with the district's legal obligation to provide due process to the accused, to conduct a prompt and thorough investigation, and/or to take necessary action to resolve the complaint, the district retains the right to disclose the identity of parties and witnesses to complaints in appropriate circumstances to individuals with a need to know. The staff member responsible for investigating complaints will discuss confidentiality standards and concerns with all complainants.

If a complainant requests that his/her name not be revealed to the individual(s) against whom a complaint is filed, the staff member responsible for conducting the investigation shall inform the complainant that:

1. The request may limit the district's ability to respond to his/her complaint;
2. District policy and federal law prohibit retaliation against complainants and witnesses;
3. The district will attempt to prevent any retaliation; and
4. The district will take strong responsive action if retaliation occurs.

If the complainant still requests confidentiality after being given the notice above, the investigator will take all reasonable steps to investigate and respond to the complaint consistent with the request as long as doing so does not preclude the district from responding effectively to the bullying and preventing the bullying of other students.

### **Retaliation Prohibited**

Any act of retaliation against any person who opposes bullying behavior, or who has filed a complaint, is prohibited and illegal, and therefore subject to disciplinary action.

## Milton L. Olive Middle School PBIS –Matrix

	Classroom	Hallway	Bathroom	Cafeteria	Bus/Dismissal	Playground/ School Grounds	Locker Room	Community
<b>Respect</b>	Use appropriate language  Keep hands and feet to self  Speak kindly to one another  Follow directions  Treat guest speakers appropriately	Keep hands and feet to self  Observe personal space  Walk to right of hall  Use appropriate language  Follow adult directives	Respect privacy of others  Keep facility clean (keep the writing off of the walls, trash off floors)  Use appropriate language	Follow directions  Line up appropriately when called  Keep Hands and feet to self in line and at tables.  Use appropriate language	Follow all adult directives  Keep hands and feet to self  Sit in designated area by grade  Share seats  Use appropriate language	Follow adult directives  Keep hands and feet to self  Play fairly with classmates  Obey fire drill procedures	Respect privacy of others  Respect other people's property (keep hands off other's belongings)  Keep hands and feet to self	Use appropriate language and behavior in community stores
<b>Responsibility</b>	Voice Level= 0-2  Actively listen  Actively Participate  Complete Class Work  Have a Pass  Raise hands	Voice Level= 1-2  Have a valid pass  Stay in designated area  Go to destination  Throw trash in garbage	Voice Level= 1-2  Flush toilets  Report broken toilets/stalls  Throw trash/ paper towels in receptacles  Wash hands  Utilize bathroom in a timely manner	Voice Level= 2  Report to & Sit at your designated area  Keep food on plate  Throw away all trash/clear away table  Wipe up spills & fallen food  Keep all of your possessions with you when you leave the cafe (book bag, purse, jackets, phones)	Voice Level= 1-2  Stay in seat while bus is moving  Keep body and belongings inside bus  Report verbal/physical aggression by peers  Report to bus/afterschool location when instructed	Voice Level= 2-3  Remain in authorized places in front of school (grass/basketball court)  Use equipment correctly & return to designated place  Report any conflicts to adults rather than fight	Voice Level= 1-2  Keep locker room clean  Pick up all your belongings	Voice Level= 0-3  Remain on campus during school hours  Visit local community stores before or after school with permission  Follow directions in afterschool community programs
<b>Readiness</b>	Have materials (notebook, pens, pencils, agenda)  Have Homework  Be on Time	Walk in the halls  Keep shoes on & Wear appropriate shoes	Have an appropriate bathroom pass	Have a pass to leave  Wait your turn in line  Walk out of café or outside appropriately	Get on bus or walk home only when announced	Be on time to assigned location for lunch or recess	Dress quickly to be on time for gym class and back to regular classes	Be on time to afterschool programs  Be in designated areas for afterschool programs

Voice Level 0=Silence

1=Whisper

2=Regular

3=Party Time

## **INFRACTIONS AND CONSEQUENCES**

The following chart summarizes the Code of Conduct and the Students' rights and responsibilities.  
Each student has a right to free education without disruption from his/her peers.

INFRACTION	CONSEQUENCE
<b>LEVEL I</b> Disorderly Conduct Disruptive Behavior Class Tardiness Possession of i-Pads, radios, cellular phones, games, portable TVs and/or beepers, any electronic device Cutting Class No ID tag Cheating Wearing hats or headgear indoors (males and females) Invalid absences Littering Possession and/or use of obscene literature or materials	<b>3 MAXIMUM</b> each of which may result in a student-teacher conference, administrative conference, counseling, community service, detention and/or suspension
<b>LEVEL II</b> Bullying Insubordination Inappropriate language Graffiti Smoking cigarettes Vandalism Frequent tardiness to class Being unauthorized areas Cutting Detention Causing or participating in disorderly behavior in classes, assemblies, corridors, cafeterias, on school grounds or in school buses. Sexual Harassment (verbal)	<b>2 MAXIMUM</b> , each of which may result in any combination of Level I consequences and parent escort for 1-3 days. Students will pay for graffiti removal and correction of vandalism. A third offense moves the consequences to Level IV
<b>LEVEL III</b> Truancy Fighting Theft Extortion Inappropriate language/vulgar to staff Inciting a riot Failure to serve ISS Excessive class cutting Making false allegations Damaging or endangering the property of others or the school Trespassing Smoking on school property (Tobacco) Continued and willful disobedience to teachers or other persons in authority Endangering the safety of anyone on school property Forging the signature of a parent/guardian or staff member Gambling or tag playing on school premises Indecent exposure	<b>2 MAXIMUM</b> , each of which will result in 1 - 5 days suspension in and out-of-school, and any combination of consequences above. A third offense moves the consequence to Level IV

Hazing Sale, possession, or use of fireworks	
INFRACTION	CONSEQUENCE
<b>LEVEL IV</b> Gun Possession Bullet(s) Possession Projectiles Bow & Arrow Pulling Fire Alarm False alarms Sexual Harassment Vandalism Possession/use of weapon or explosive Possession/use/sale of illegal substance Assault and battery on <u>any</u> person Sale, consumption, possession, or distribution of alcoholic beverages on school premises or at functions sponsored by the school Sale, consumption possession, use or distribution of narcotics or drugs. Blackmail Bomb scares Breaking and entering Inciting riots Intimidation of students or teachers Larceny Theft/Robbery Malicious mischief e.g. setting of smoke or stink bombs or fireworks Extortion False alarms Vandalism Possession of knives, slingshots, guns, laser pens, or other weapons Trespassing on school property while on suspension Sexual Harassment (Physical) Repetition of offenses listed in Section C	<b>1 MAXIMUM</b> , will result in 5 days suspension out-of-school and a Superintendent's Hearing. Administration will request that any repeat offender in this category not be returned to the school

All consequences follow a thorough investigation by administration, and will give due process to students alleged to have committed an infraction. The administrator shall take into account all relevant facts when determining an appropriate penalty. Depending on the nature of the violation, it is the Board of Education's desire that the student's discipline be progressive. A student's first infraction merits a lighter penalty than subsequent violations. The above penalties may be imposed singly or in any combination. In all cases, parents/guardians will be contacted by phone where possible, and a letter will follow.

**ALL RULES WILL BE ENFORCED EQUALLY REGARDING ALL STUDENTS**

INFRACTION	RECOMMENDED COUNSELING
<b>LEVEL I</b> Using or having used	Loss of all extra-curricular participation for thirty calendar days
<b>LEVEL II</b> Possessing	Loss of all extra-curricular participation for sixty calendar days and referral to Police Department  Superintendent's Hearing which may result in extended suspension privileges Filing a PINS
<b>LEVEL III</b> Intending or attempting to sell or distribute  Or  Selling and distributing  Being knowingly present when used, possessed, or consumed	Five days OSS, loss of all extra-curricular participation Referral to Police Department Referral to outside chemical dependency agency Referral to superintendent for hearing action that might include extended suspension or placement in an alternate educational setting Disciplinary consequences are determined on a range based on the level of severity of the violation Filing a PINS

#### **CHEMICAL USE POLICY**

1. Attempting to secure or purchase
2. Using or having used
3. Possessing
4. Intending or attempting to sell or distribute
5. Selling or distributing
6. Being knowingly present when used, possessed or consumed

This policy refers to

1. Tobacco products (cigarettes, cigars, etc.) Level III infraction
2. Alcohol
3. Restricted drugs (misused prescription or over-the-counter)
4. Illegal drugs (including steroids)
5. Pills or other substances that are misrepresented and sold or distributed drugs
6. Products misused for the purpose of mind-altering effect (aerosols, solvents)
7. Look-alike drugs

All consequences follow a thorough investigation by administration, and will give due process to students alleged to have committed the infraction. The administrator shall take into account all relevant facts when determining an appropriate penalty. Any student who violates the chemical use policy will be referred to the Guidance Office. The Counselor will meet with the student and parent to develop a remedial and or medical program to meet the student's needs.

**ALL RULES WILL BE ENFORCED EQUALLY REGARDING ALL STUDENTS**



### **Interscholastic Athletic Program**

The Milton L. Olive Middle School Interscholastic Athletic Program is ONLY available to 7<sup>th</sup> and 8<sup>th</sup> graders in good academic and behavioral standing.

Athletic Programs at Milton Olive Middle School 2023-2024			
Fall Season		Early Winter Season	
Boys	Girls	Boys	Girls
Football	Soccer	Basketball	Volleyball
Soccer	Cheerleading		Cheerleading
Late Winter Season		Spring Season	
Wrestling	Basketball	Track and Field	Track and Field
		Lacrosse	Lacrosse

#### **First Day Of Practice:**

Fall, Wednesday, September 6<sup>th</sup>, 2023

Early Winter, Monday, November 6<sup>th</sup>, 2023

Late Winter, Tuesday, January 16<sup>th</sup>, 2024

Spring, Monday, March 25<sup>th</sup>, 2024

### **ATHLETIC PLEDGE FOR INTERSCHOLASTIC ATHLETIC PARTICIPATION**

The Wyandanch Athletic department and professional staff believe that active student participation in athletics is vital to the development of a well-rounded individual. In keeping with this belief, we will continue to encourage student involvement, emphasizing the honor and privilege of representing Wyandanch as an athlete. We hold high expectations for academic achievement of all student athletes and expect them to maintain those standards. The honor of participation carries with it the responsibility of Wyandanch's adolescents and young adults to present themselves as role models. Athletes represent not only themselves, but also their coach, their team, the Wyandanch student body, and the Wyandanch community. They are therefore expected to always act in a responsible manner. As part of the commitment to a team, regular attendance at practices and games throughout the sports season and conformity to the rules established by the District is expected. The Wyandanch School District Athletic Guidelines are as follows:

#### **ATTENDANCE**

Athletes are expected to attend every scheduled practice, scrimmage, and contest. Athletes are to provide coaches with prior notification of all anticipated absences. The Director of Athletics or designee will handle absences due to uncontrollable events on an individual basis.

**The athlete must be in school for at least 5 periods to participate in an athletic practice or contest on that day. Exceptions will be made only if the athlete provides evidence of an acceptable excused absence (e.g., driving test, doctor's note, court appearance, educational requirement).** Additionally, a student may not leave school after 5 periods and return for practice/contest unless it is an excused absence approved by the building administration or Director of Athletics. Students who arrive at school late without an approved excuse, as defined by the student disciplinary code, or are absent for any part of the day due to illness, will not be considered to be in "regular attendance at school all day" as prescribed by the Interscholastic Athletic Eligibility Policy, and will not be permitted to practice or play on that day.

If an athlete is present during his/her physical education class and is not prepared or does not participate, he/she will not be permitted to participate in the practice/contest that day. However, the athlete is required to attend practice and it is treated as an unexcused absence.

Athletes missing practices or contests due to extended illnesses or injuries will not be permitted to participate in contests until appropriate conditioning is attained as determined by the coach. The school physician must clear disqualified students who miss a practice or contest because of a physical injury before they are eligible to play.

Athletes are expected to be in attendance for the full time of the practice or contest. Being late 3 times or being released early 3 times, without evidence of an acceptable approved excuse, will constitute one unexcused absence. If an athlete has an unexcused absence from a practice/contest, the coach will notify the parent/athlete and initiate the following:

- |                            |                |   |
|----------------------------|----------------|---|
| • First unexcused absence  | will result in | suspension from 1 contest/performance     |
| • Second unexcused absence | will result in | suspension from 2 contests/performances   |
| • Third unexcused absence  | will result in | the athlete's being dropped from the team |

Absence over a vacation period is considered a single incident but is treated as specified under Unexcused Absences above, in terms of total practices or game days to be made up. Athletes missing practice time are not guaranteed identical playing time/status until they prove themselves ready through practice.

An external suspension is considered an unexcused absence and is treated as indicated as above. A second offense during the same sport season resulting in an external suspension will result in the athlete being dropped from the team. An internal suspension is considered an unexcused absence and is treated as an Unexcused Absence. Any other attendance or behavior related incidents may result in consequences for the athlete.

#### **ACADEMIC ELIGIBILITY**

I must maintain a 2.0 grade point average (GPA) and demonstrate respect, responsibility, and readiness in order to participate. If I am failing two subjects, I must go to extra help at least two times per week for each subject I am failing during that quarter. If I do this, I will be allowed to continue to practice and at the end of five weeks into the quarter, and I will be fully re-instated back on the team, providing I am passing BOTH SUBJECTS. If I fail to go to extra help, I will not be allowed to practice and will be ineligible until the next marking period. The timelines for eligibility this year are as follows:

2 subjects failed in June of previous school year 4th Quarter

Student didn't attend summer school

Student failed in summer school

2 subjects failed by End of 1st Quarter

2 subjects failed by End of 2nd Quarter

2 subjects failed by End of 3rd Quarter

First eligible date – 2nd five weeks of 1st quarter

First eligible date – 2nd five weeks of 1st quarter

First eligible date – 2nd five weeks of 1st quarter

Next eligible date – 2nd five Weeks of 2nd Quarter

Next eligible date – 2nd five weeks of 3rd Quarter

Next eligible date – 2nd five weeks of 4th Quarter

**\*\*There will be revisions to the Academic Eligibility pending board approval.**

NOTE: When questions of eligibility arise and there is no opportunity for appeal because of school closing, students will be granted a grace period ending the second day of return to school. During this time the student may appeal the grades. The student may participate, beginning with the start of the new eligibility period, and either stop or continue at the conclusion of the second day of the grace period, depending on the result of the appeal.

#### **ATHLETIC ATTIRE**

Athletes are to wear only school-issued uniforms for contests. In addition, the school dress code is in effect for athletic practices and contests. Athletes are not permitted to wear clothing considered inappropriate. This includes clothing that is vulgar; obscene; libelous; or that denigrates others on account of race, color, religion, national origin, gender, sexual orientation or disability; or that promotes and/or endorses the use of alcohol, tobacco, or illegal drugs and/or encourages illegal or violent activity. Wyandanch athletes are expected to be role models for all students. They are expected to demonstrate positive behavior through their actions and attire.

#### **STUDENT RESPONSIBILITY**

All student expectations and responsibilities fall under the Wyandanch Memorial HS and Milton. L. Olive MS Code of Conduct. Those students who exhibit a failure to abide by the Code of Conduct may be excluded from all extracurricular activities. Athletes are responsible to review the Code of Conduct in their student handbooks and be aware of its contents. Wyandanch athletes are expected to behave at all times as responsible members of their teams, in addition to meeting Wyandanch high standards for

academic achievement and exhibiting respectable behavior in keeping with the Code of Conduct. At no time may an athlete gossip about, disparage, belittle, ridicule, criticize, or bully any other person for any reason whatsoever. Causing social or emotional distress to another individual will jeopardize the athlete's continuance on the team.

#### **AWARDS**

School District awards are issued only to those athletes who complete their season in good standing. Athletes who are dropped from a team or quit prior to the last contest are not eligible for awards. Athletes who fail to return or reimburse the cost of equipment or uniforms are ineligible for awards. These athletes will not be eligible to participate in a subsequent sport season until the return or reimbursement is satisfied.

#### **ALCOHOL, TOBACCO AND SUBSTANCE ABUSE**

An athlete may not be in possession of, use, or sell alcohol, tobacco, or illegal substances at any time. Any athlete found to possess, use or sell alcohol, tobacco, or any illegal drug on or off school property at any time, including weekends, preceding or during a season, will be disciplined by suspension from the team/sport. If a student self informs a coach or other school official about his/her or another's substance abuse, suspension may be waived if the athlete is willing to take active steps to remedy the problem.

#### **HAZING/SEXUAL HARASSMENT**

Hazing, a form of harassment whether it is physical or verbal, cannot be tolerated or condoned by a victim, a coach, staff, family, school administration, fellow students and especially team members. Any student found to have committed an act of harassment against any student in the Wyandanch School District, including team members, will face disciplinary action, which may include suspension from an athletic team and suspension from school. Team members are expected and required to notify a coach or other school official if any such behavior is rumored or observed. Sexual harassment will not be tolerated. Sexual harassment consists of unwelcome verbal, electronic, or physical interaction between two or more people. Sexual harassment can happen between people of the same gender or people of different genders. Any athlete, male or female, proven to sexually harass any other student will be subject to suspension or removal from the team, a program, or the school.

#### **BEHAVIORS**

Foul language and insulting remarks are not permissible. Students will not be permitted to fight or strike teammates or opponents unless in the context of a contact sport where such physical conduct is required and controlled in accordance with contest rules. Athletes are expected to obey a coach's directions. Disobedience, unwarranted comments, and other subversive behaviors may interfere with the coach's ability to conduct a practice/contest and may distract from the time a coach should be devoting to the team. Athletes are expected to communicate with coaches before or after practice to avoid detracting from team practices/contests and team goals. Athletes are also expected to follow the rules and protocol of their sport and not intentionally violate the rules of the sport that they are playing during practice or competitions. The coach, building administrator, or athletic director will impose all penalties for violations. Penalties will be consistent throughout the athletic program and dependent upon the severity of the violation and behavioral history of the violator.

#### **SPORTSMANSHIP EXPECTATIONS FOR Wyandanch School District Athletes**

It is important for all athletes to remember that participation is a privilege that is not to be abused by unsportsmanlike conduct. The Wyandanch athlete is to demonstrate self-control and respect for teammates, opponents, other athletes, coaches, officials, and spectators at all times. Wyandanch athletes are expected to treat opponents with respect before, during and after competitions. Saying, "congratulations," shaking hands, and showing other acts of good sportsmanship are expected from the athlete. Wyandanch athletes are expected to follow the following SPORTSMANSHIP code:

1. Follow the proper ideals of sportsmanship, ethical conduct and fair play.
2. Make no remarks or gestures at any time toward any other person, which would be considered belittling, disparaging, bullying, or in any way judgmental or critical of that person.
3. Stress values derived from playing the game fairly.
4. Show cordiality and courtesy to visiting teams and officials.
5. Establish positive relations with visiting teams and hosts.
6. Respect the integrity and judgment of game officials.
7. Follow the Section XI, NYSPHSAA and the school rules of eligibility.
8. Encourage leadership, initiative and good judgment in teammates.

9. Recognize that the purpose of athletics is to promote the physical, moral, social and emotional well-being of the players.
10. Remember that an athletic contest is ONLY A GAME for the athlete, coach, school, spectator or community.

#### **APPEALS**

An appeals process is available to students. Students, parents, advisors or coaches may initiate appeals. Such appeals will be heard by a committee, convened as necessary, consisting of a building administrator, a representative from the counseling center, and an advocate selected by the student. Appeals will be heard in as timely a manner as possible.

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I have read the above guidelines for a Wyandanch athlete and I am willing to adhere to all rules and expected behaviors. I am also aware that disciplinary actions will be initiated if I fail to adhere to the rules and expected behaviors. I understand that all athletic policies are governed specifically by the Board of Education and it is my responsibility to know, understand, and follow those expectations.

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Student-Athlete Signature

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Parent/Guardian Signature

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Coaches Signature

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Athletic Directors Signature

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Print Players Name

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Team

# Wyandanch Union Free School District 2023 - 2024 School Calendar

July 2023							August 2023							September 2023							October 2023													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
						1			1	2	3	4	5							1	2	1	2	3	4	5	6	7						
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14							
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21							
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28							
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	29	30	31											
30	31																																	
(17 +1)							(+1)							(17 +1)							(21)													
July 4 Independence Day							Aug 31 Superintendent's Conf. Day							Sept 4 Labor Day - School Closed Sept 5 Supt. Conf. Day Staff Only Sept 6 First Day of School Sept 25 Yom Kippur - School Closed							Oct 9 Columbus Day - School Closed													
November 2023							December 2023							January 2024							February 2024													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
			1	2	3	4						1	2							1	2	3												
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10							
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17							
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24							
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29									
							31																											
(17 +1)							(16)							(21)							16													
Nov 7 Election Day - Supt. Conference Day Nov 10 Veteran's Day - School Closed Nov 22-24 Thnksgrng Rec. - School Closed							Dec 25 Christmas Day - School Closed Dec 26 Christmas Eve Obs. - School Closed Dec 27-28 Winter Recess - School Closed Dec 29 NYE Observed - School Closed							Jan 1 New Year's Day - School Closed Jan 16 MLK Birthday - School Closed							Feb 19 Presidents Day - School Closed Feb 20-23 Mid Wint Rcsc - School Closed													
March 2024							April 2024							May 2024							June 2024													
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S							
					1	2		1	2	3	4	5	6				1	2	3	4							1							
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8							
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15							
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22							
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29							
31																					30													
(18 +1)							(16)							(20)							(18)													
Mar 6 - Supt. Conference Day Mar 28 - Holy Thursday - School Closed Mar 29 Good Friday - School Closed							April 1 Easter Obsvd - School Closed April 22-26 Spring Recess - School Closed							May 24, 27, 28 Mem. Day School Closed							June 19 - Juneteenth School Closed June 26 Rating day/Last day of school													
May 28, May 24, & March 28, 2024, will be utilized, in that order, as school days if there are 3rd and 4th emergency school dates. The Board of Education reserves the right to revise this calendar if emergency school closings during the year require additional school days beyond those specified above.																												BOE Apprvd 02/15/2023		(180 +4)				
School Closed							Supt. Conf. Days							First / Last Day of School							Black out dates							Payroll Dates						

## **ACKNOWLEDGEMENT OF PARENT - STUDENT HANDBOOK RECEIPT**

I have received a copy of the Milton L. Olive Middle School Parent-Student Handbook for the 2023 – 2024 School Year. This Agenda Book contains pertinent information about our School's Mission and Vision, as well as the "Student Code of Conduct" which outlines Students' Rights and Responsibilities. We strongly recommend and encourage parents to review this Agenda with their child to ensure a smooth transition to our Learning Community.

Name of the Student: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

Grade: \_\_\_\_\_ Section: \_\_\_\_\_ Homeroom: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_